

Making Learning Visible Cycle of Inquiry

CONSIDERATIONS

- Size of the group (4-8 participants)
- Composition of the group (consider age group, subject matter, area of interest)
- Decision about identifying a question about teaching and learning
- Guidelines for documentation
 - Video clips: less than 5 minutes; consider viewing clip twice
 - Written documents; text should be able to be read in 3-5 minutes
 - Keep context brief
- Format for capturing knowledge for group and other educators

THE MEETINGS

1. Create group norms such as...

- Starting and ending on time
- Equal participation in group discussions (“go arounds” can be useful)
- Rotate roles like note-taking, time-keeping, facilitating

2. Determine length and frequency of meetings

- Ideally 45-60 minutes
- At least twice a month

3. Create a rotation schedule for bringing documentation

- One-two volunteers to share documentation at each meeting
- Documentation can be presented as a team

4. Develop agenda and choose discussion protocol

1. Review agenda, meeting goals, highlights or notes from last meeting (2 minutes)
2. Participants give brief classroom updates since last meeting (2 minutes)
3. Presenter provides brief context (3-4 minutes)
4. Group asks presenter clarifying questions (3 minutes)
5. Group looks at documentation in silence (3-5 minutes)
6. Group responds to following questions while presenter is silent (10-12 minutes)
 - What do you see or hear in the documentation? (point to what makes you say that)
 - What questions does the documentation raise? (presenter does not answer questions)
 - What are the implications for teaching and learning and/or next steps for presenter?
7. Presenter has last word/names take-aways (3 minutes)
8. Group members jot down at least one idea to use in their own classrooms and share ideas with group (4 minutes)
9. Debrief protocol and thank presenter (1 minute)